

**MINUTES OF THE WARRUMBUNGLE SHIRE LOCAL EMERGENCY
MANAGEMENT COMMITTEE MEETING HELD IN THE FRS FIRE CONTROL
CENTRE ON MONDAY, 19 FEBRUARY 2024 COMMENCING AT 6.00PM PAGE 1**

PRESENT: Nicole Benson (Chairperson) (LEMO/WSC), Chris Cusack (FRNSW), David Minehan (DCJ), Dez White (RFS), Andrew Young (RFS), Rod Williams (VRA), Rodney Coombes (VRA), Doug Goard (VRA), Zac Estens (FRNSW), Stewart Row (FRNSW), Shane Edwards (TfNSW), Colin Jones (SES), Chris Waters (NSWPF), Mitchell Arkell (RFS), Emma Metcalfe (NSW Ambulance), *Sarah Masonwell (NSWRA), *Nick Jennings (Dept Educ) and *Annaleise Todd (LLS).

** Attendance by Zoom Video Conference.*

APOLOGIES: Jason Connolly (LEOCON/Police), Annabelle Watson (SES), Charles Nivett (LLS), Dale Hogden (FRNSW) and Brad Size (NSWFR).

Welcome and Introductions - LEMO opened the meeting at 6pm and noted the new faces around the table and asked that people introduced themselves.

PRESENTATION FUNCTIONS IN AN EVACUATION CENTRE OVERVIEW

Mr David Minehan from NSW Communities and Justice gave a 35-minute presentation on the Functions of an Evacuation Centre.

CONFIRMATION OF MINUTES

4/2324 RESOLVED that the minutes of the Warrumbungle Shire LEMC meeting held on Monday, 20 November 2023 in Coolah be accepted.

Estens/Minehan

BUSINESS ARISING

Council wrote to Essential Energy regarding the Coolah Blackout asking for the reason and what would be done to remedy it in the future.

AGENDA ITEMS

1. Contact List

The contact list was circulated prior to the meeting.

2. REMO Report

The REMO report was received and noted.

The REMO advised that the NSW EMPLAN was issued today.

3. NSW Reconstruction Authority Agency Report

The NSW Reconstruction Authority Agency Report was received and noted.

4. WFSA Disaster Welfare Agency Report

The WFSA Disaster Welfare Agency Report was received and the group reminded about the Cowra Evacuation Centre Exercise planned for 21 February 2024. It was noted that Lisa Glasson had been appointed as the Western District DJC WelFAC.

5. NSW SES Agency Report

The NSW SES Agency Report was received and noted. The Warrumbungle Shire Flood Emergency Sub Plan was endorsed by the Committee.

6. Fire & Rescue NSW Agency Report

The Fire and Rescue NSW Agency Report was received and noted. Rescue Unit Status Reports for Coolah and Dunedoo were also received and noted. LEMO was asked to remind waste truck operators about the fire hazards associated with transportation of lithium ion batteries.

**MINUTES OF THE WARRUMBUNGLE SHIRE LOCAL EMERGENCY
MANAGEMENT COMMITTEE MEETING HELD IN THE FRS FIRE CONTROL
CENTRE ON MONDAY, 19 FEBRUARY 2024 COMMENCING AT 6.00PM PAGE 2**

7. NSW RFS Agency Report

The NSW RFS Agency Report was received and noted.

8. NSW VRA Agency Report

No report tabled for this meeting and business as usual.

9. NSW Ambulance Agency Report

No report tabled for this meeting and business as usual.

10. NSW LLS Agency Report

The NSW LLS Agency Report was received and noted.

11. Red Cross Agency Report

The Red Cross Agency Report was received and noted.

12. Events – Summary of major events in the Shire

Date	Summary of Major Events in the Shire	Estimated No of Participants
24/02/24	Binnaway Show – Binnaway Showground	
08/03/24 to 10/03/24	Coonabarabran Show – Coonabarabran Showground	
16/03/24	Baradine Show – Baradine Show Ground	
23/03/24	Mendooran Show – Mendooran Showground	
23/03/24	Black Stump Rodeo 2024 – 3 Rivers Recreational Grounds (TBC)	
18/03/24 to 31/03/24	Hartwood Campfire & Country Music Festival – 301 Saltwater Road, Bomera	1,000 - 2,000
30/03/24	Coonabarabran Easter Bunny Bazaar – John & Dalgarno Street, Coonabarabran	1,000
13/04/24 to 14/04/24	Warrumbungle Eventing – 1 day Event	250
25/04/24	ANZAC Day Events – Baradine, Binnaway, Coolah, Coonabarabran, Dunedoo and Mendooran	
4/05/24	Binnaway Races 2024 – Binnaway Racecourse	

13. Emergency Operations Centre (EOC) Audit

Information regarding the EOC Audit was received and noted. It was confirmed that the audits need to be completed quarterly between the LEOCON and LEMO.

14. REZ – Impacts on Emergency Services

Nil items for discussion this meeting

**MINUTES OF THE WARRUMBUNGLE SHIRE LOCAL EMERGENCY
MANAGEMENT COMMITTEE MEETING HELD IN THE FRS FIRE CONTROL
CENTRE ON MONDAY, 19 FEBRUARY 2024 COMMENCING AT 6.00PM PAGE 3**

15. NSW Department of Education – overview

Information provided by the NSW Department of Education was received and noted and Nick Jennings gave an overview of the role of the Department of Education Emergency Response Team.

16. NSW Central West Emergency Management Region

The Transport Emergency – Road (Animals) CMG was tabled and it was agreed that the risk rating would be reviewed and the document redistributed.

17. TfNSW Agency Report

The TfNSW Agency report was received and noted.

GENERAL BUSINESS

LEMO advised that load limits had been placed on Binnaway Low Level Bridge on Leaders Road, and Hospital Crossing Causeway on Digilah Road at Dunedoo and that emergency services had been notified. Information on the load limits of 6 tonne/single axle and 11 tonne/tandem axle was on Council's website [Size and Load Limits - Warrumbungle Shire Council \(nsw.gov.au\)](https://www.warrumbungle.nsw.gov.au/size-and-load-limits)

CORRESPONDENCE

The correspondence was received and noted.

NEXT MEETING

Date – Monday, 20 May 2024

Location – Coolah Council Chambers, Administration Building, 59 Binnia Street, Coolah

There being no further business the meeting closed at 7:01pm.

.....
CHAIRPERSON